**MINUTES OF THE MEETING OF THE**

**Board of Directors of the Louisiana State Museum**

**Monday, September 12, 2022**

**10:30 am**

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| **Members Present:** | Tiffany Adler, Phillip Albert, Madlyn Bagneris, Lloyd Bourgeois, Ro Brown, Thelma French, Julio Guichard, Malcolm Hodnett, , Fairleigh Jackson, Florence Jumonville, Brian King, Wendy Lodrig, Suzanne Perlis, Melissa Steiner, Suzie Terrell, Christopher Tidmore |
| **Members Absent:**  **LSM Staff Present:** | Ruth Burke, Storey Charbonnet, Ken Pickering,  Anna Cahill, Michael McKnight, Yvonne Mack, Julia George Moore, Susan Maclay, Greg Lambousy |

A quorum was present.

1. **Call to order**

Suzie Terrell called the meeting to order at 10:35 am.

1. **Adoption of the Agenda**

Wendy Lodrig made a motion to adopt the agenda. Melissa Steiner seconded the motion and it was unanimously approved.

1. **Adoption of the Minutes**

Madlyn Bagneris made a motion to adopt the minutes from the Board of Directors of Louisiana State Museum Meeting held on July 11, 2022. Malcolm Hodnett seconded the motion and it was unanimously approved.

1. **Public Comment**

Suzie Terrell reminded members of the Board and the public of the open meeting laws requirement for public comment. Suzie Terrell mentioned that comment cards will be used moving forward and must be completed prior to the beginning of the meeting.

1. **Introduce New Interim Director**

Susan Maclay introduced herself – She stated she had worked closely with all departments of the Louisiana State Museum for over 20 years in her capacity as the director of the Louisiana Museum Foundation. She also noted she had worked closely with several directors and interim directors over the years and that she was greatly looking forward to putting this knowledge to work for the benefit of the Museum.

1. **Committee Reports and Board Action Items**
   1. Committee Member Appointments
      1. Christopher Tidmore made a motion to add Phillip Albert to the collections committee. Melissa Steiner seconded the motion and it was unanimously approved.
   2. Irby/Finance Committee
      1. Lower Pontalba Building Dashboard – Wendy Lodrig reviewed the dashboard in detail.
      2. 507 St. Ann and 517 St. Ann Lease Applications – Melissa Steiner made a motion to accept all applications received and it was unanimously approved.
      3. 521 St. Ann, Waffle Time – Melissa Steiner made a motion to allow the tenant to begin paying rent on November 1, 2022 to allow for a brief build out period and it was unanimously approved.
      4. 547 St. Ann, Stanley’s – Christopher Tidmore made a motion to accept their lease extension but to wait on legal guidance to grant additional extensions and it was unanimously approved.
      5. 511 St. Ann, 2nd floor – Wendy Lodrig notified the board that the tenant has requested a reduction in rent. Yvonne Mack informed the board of the improvements being made in the space for lighting and cabinets/storage space. Phillip Albert made a motion to have rent be $3,700 through the end of 2022 and that the rent return to the asking price of $4,200 beginning January 1, 2023 and it was unanimously approved.
   3. Collections Action Items
      1. Fairleigh Jackson made the collections committee report.
      2. Christopher Tidmore made a motion to accept all the proposed acquisitions for the permanent collection except William Faguly items. Melissa Steiner seconded the motion and it was unanimously approved.
      3. Christopher Tidmore made a motion to approve the transfer of three “found in collections” objects to the demonstration collection. Phillip Albert seconded the motion and it was unanimously approved.
      4. Christopher Tidmore made a motion to defer the items for proposed deaccessions from the permanent collection as well as the proposed conservation treatments. Florence Jumonville seconded the motion and it was unanimously approved.
   4. Architectural Preservation Committee
      1. Malcolm Hodnett gave an update on Madame John’s Legacy nd noted that Facility Planning had approved all change orders from the Contractor and Architect and they will be moving forward.
      2. Robbie Cangelosi voiced concerns regarding the work being done to the building. A lengthy discussion was held between the board, facility planning, and members of the pubic.
   5. Governance Committee
      1. Christopher Tidmore notified the board that the next Governance committee meeting will take place on September 26, 2022.
2. **LSM Report**
   1. Internal Audit Action Items – Michael McKnight provided an update on the LSM Staff response to the audit.
3. **Friends/Foundation Reports**Jason Strada provided an update regarding recent programming and partnerships with Friends of the Cabildo.   
   Ben Dupuy provided an update regarding current and upcoming programing, contracts and grants for the Foundation. He also notified the Board of the success that the LMF annual meeting was in May.
4. **Upcoming Events**
   1. Jazz Museum Gala- Greg Lambousy notified the board that the Gala will take place on December 3, 2022.
   2. Creole New Orleans Honey! The Art of Andrew Lamar Hopkins exhibit- Joyce Miller provided a brief presentation on the upcoming exhibit set to open on the 3rd floor of the Cabildo (November 18, 2022).
5. **Old Business** – There was no old business.
6. **New Business –** Suzie Terrell reminded the board that there will be a tour of the New Orleans Jazz Museum and Lower Pontalba apartments at adjournment.
7. **Adjournment** – Melissa Steiner motioned to adjourn the meeting. Wendy Lodrig seconded the motion and the meeting adjourned at 12:50 pm.